

**PARADISE TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
MAY 17, 2021**

Call to Order

Chair Konrath called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Konrath led the Pledge of Allegiance to the Flag.

Public Comment Statement

Konrath read the public comment statement "*Ladies and gentlemen, before the Board of Supervisors votes on any matter, the Board will allow for public comment on that particular item. If you wish to be heard at that time, please raise your hand, and you will be recognized*".

Konrath stated that the meeting is being recorded for the limited purpose of preparing the official minutes.

Roll Call

Officials Present:

Gary Konrath – Chair

Peter Gonze – Vice Chair

Reda Briglia - Supervisor

John C. Prevoznik – Solicitor

Charles Unangst – Engineer

Ingrid DeWitt – Secretary

Approval of Minutes

**Motion:** Gonze moved and seconded by Briglia to approve the May 3, 2021 Board of Supervisors regular meeting minutes as presented.

***Motion carried 3-0.***

Treasurer's Report

DeWitt read the Treasurer's Report.

**Motion:** Gonze moved and seconded by Briglia to approve the May 17 Treasurer's Report.

***Motion carried 3-0.***

Work Session Items

## **PARADISE TOWNSHIP BOARD OF SUPERVISORS MINUTES-MAY 17, 2021**

### *2019 Mount Airy Greenway Land Annual Monitoring Report*

**Motion:** Briglia moved and seconded by Gonze based upon the recommendation of Hanover Engineering to accept the revised 2019 Mount Airy Greenway Land Annual Monitoring Report; the revisions being made in response to the 2020 review letter of Hanover Engineering.

***Motion carried 3-0.***

**Motion:** Gonze moved and seconded by Briglia to authorize Jason Smith, of Hanover Engineering, to reach out to the Dam and Waterway Safety Division, of DEP, on behalf of Paradise Township, to inquire as to the status of rehabilitation work to be performed on the Mount Airy Dam.

***Motion carried 3-0.***

### Award Bids

*Traffic Calming Device* – Charles Unangst stated that Hanover Engineering received one bid for the Traffic Calming Device Project from Wyoming Electric & Signal in the amount of \$62,579.00. The bid was below the Engineer's estimate for the project.

**Motion:** Gonze moved and seconded by Briglia to authorize a Notice of Intent to award to Wyoming Electric & Signal in the amount of \$62,579.00 contingent upon all contractual documents being submitted and approved by the Township Solicitor and Engineer.

***Motion carried 3-0.***

*Municibid/2011 Pickup Truck* – Konrath stated that the Township received a high bid of \$12,100.00 for the 2011 Chevy Silverado Pickup truck through the Municibid process. The bid winner was Steve Haag.

**Motion:** Briglia moved and seconded by Gonze to award the bid for the 2011 Chevy Silverado Pickup truck in the amount of \$12,100.00 to Steve Haag contingent upon receipt of a certified bank check in that amount.

***Motion carried 3-0.***

*Road Paving Project (6:15)* – Briglia opened and read the bids out loud (See Exhibit 1). Four bids were received by the Township. Briglia confirmed that all bids included bid bonds. The road project was advertised in the *Pocono Record* on April 29 and May 3, 2021.

**Motion:** Gonze moved and seconded by Konrath to award the bid to H & K Group in the amount of \$431,019.00 contingent upon receipt of all required contractual documents and bonds. Listing of bids received shall be attached to the Minutes.

***Motion carried 3-0.***

### Planning Commission Items

*Pocono Mountain Temple/Minor Subdivision* – Briglia stated that a waiver request was received by the Township of the time requirements in which the Supervisors are to take action on the land development plan submitted by Pocono Mountain Temple Association. The waiver request was submitted by Pocono Mountain Temple Association, through its representative, Terry Martin, until the June 21, 2021 Board meeting.

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Mr. Unangst summarized the Pocono Mountain Temple Minor Subdivision project. Solicitor Prevostnik suggested that Mr. Unangst, as the Engineer for the Planning Commission, draft resolutions for review and consideration when subdivisions and land development plans come before the Board of Supervisors for consideration. This procedure would allow the Township to have a better understanding of the projects the Supervisors are to consider as well as providing a better method of tracking and notifying the Board and Solicitor as to upcoming projects. After discussion, it was agreed that Mr. Unangst would draft a Resolution based on templates provided by the Solicitor and send the draft to the Solicitor for review. The resolution would include any contingencies required for passage of the project including, but not limited to, development and stormwater agreements, responses to Hanover Engineering, comment letters, and comments and requirements of other agencies with jurisdiction over the project.

**Motion:** Gonze moved and seconded by Briglia to approve Mr. Unangst drafting proposed resolutions for all land development and/or subdivision plans submitted to the Township to include copies of supporting documentation and thereafter send to the Solicitor to finalize and resolve outstanding issues prior to presentation to the Board of Supervisors for review and approval.

***Motion carried 3-0.***

**Motion:** Gonze moved and seconded by Briglia to approve the Pocono Mountain Temple Association request for a waiver/extension to the time requirements for the Supervisors to take action on the above-referenced Minor Subdivision Plan until the June 21, 2021 Board meeting.

***Motion carried 3-0.***

### Unfinished Business

*Tie Bids for Road Materials/Report* – Konrath stated that Tina Transue reported that all companies which submitted tied bids for the provision of Road Materials, as discussed at the last meeting, agreed that the bids could be awarded to both companies. Transue reported that both companies submitted their approval of the dual award in writing. Further, Konrath reported that Transue verified the bid bonds for each company.

*HVAC Air Scrubbers/Follow Up* – Gonze stated that he researched the use of Air Scrubbers in connection with the Township's HVAC facilities but was not able to find definitive information regarding the efficacy of the use of Air Scrubbers in this manner. Gonze stated that some information regarding the use of ultraviolet systems required very specific types of bulbs and exposure times. He noted that exposure time to the UV light was critical for the unit to be effective. Gonze suggested that RJ Groner provide more documentation from their supplier on the system before the Township makes a decision to install the Air Scrubbers in the Municipal Building. Gonze indicated that HEPA filters are an option, however the density of the filter would likely stress our HVAC system and thus probably are not an option.

*DEP Phone Conference regarding Paradise Plaza* – Mr. Unangst stated that he was on a phone conference with DEP representatives regarding the Paradise Plaza property.

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Mr. Unangst summarized the phone conversation with DEP. He indicated that another phone conference would be set up by DEP with the Costanzos and their representatives.

*Paradise Plaza/Extension of Time Request* – The Board received a time waiver request for the Paradise Plaza land development project from Terry Martin on behalf of Daniel and Jayne Costanzo. The time waiver request is needed by the Costanzos in order to obtain additional time for them to meet with PaDEP to discuss and resolve any issues with the existing sewage disposal system.

**Motion:** Gonze moved and seconded by Briglia to approve the time waiver request for the Supervisors to take action on the Paradise Plaza Land Development Plan as submitted by Terry Martin on the behalf of Daniel and Jayne Costanzo. The request being for an additional 63 days until the July 19, 2021 Board meeting.

***Motion carried 3-0.***

### New Business

*Municibid/List 2006 Peterbilt* – The Board tabled the discussion on listing the 2006 Peterbilt on Municibid until more information is received from Mike Mader on possible minimum bid and reserve bid amounts.

**Motion:** Gonze moved and seconded by Konrath to table the discussion on listing the 2006 Peterbilt on Municibid.

***Motion carried 3-0.***

*UGI Letter* – Gonze explained that he received a call from Taylor Munoz, Manager of Pocono Township, informing Paradise Township that UGI Utilities are performing surveillance of its gas lines on Route 314 as a result of the December 24, 2020 incident involving the explosion of natural gas lines on a public road located in Pocono Township. Further, Mr. Munoz requested support from Paradise Township by providing a written letter to UGI requesting that UGI also survey the gas lines which lead to the Pocono Mountain School District Campus. Further, the letter should request that UGI also furnish a copy of the UGI Utilities Emergency Operations Plan to both Pocono and Paradise Townships as well as the School District. The Board discussed sending a letter from Paradise Township as asked by Mr. Munoz.

**Motion:** Gonze moved and seconded by Briglia to notify Mr. Munoz that a support letter will be written and sent to him as requested.

***Motion carried 3-0.***

Gonze stated that he would notify Mr. Munoz of such.

### Reports

*Solicitor* - Solicitor Prevoznik discussed the variance requests submitted by Hawthorne Mount Pocono Resort. The Board discussed the variance request and application submitted for a Zoning Hearing Board hearing. The Board also discussed having Solicitor Prevoznik contact the Solicitor for the Hawthorne Mount Pocono Resort.

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**Motion:** Gonze moved and seconded by Konrath to approve Solicitor Prevoznik to work with Mr. Unangst and Shawn McGlynn to oppose the request for variance submitted by Hawthorne Mount Pocono Resort due to inadequate information in the application and no information having been provided to the Board of Supervisors on the proposed development plan and the need for variances.

**Motion carried 3-0.**

*Engineer* - Mr. Unangst stated that he had nothing further to report.

*Zoning Officer* – The Board discussed the Zoning Officer’s report.

*PMREMS* – Gonze stated that the 2021 first quarter financials were in good order. He also indicated that the organization was getting back on track regarding revenue and expenses.

### Correspondence/Miscellaneous

*Election* – Konrath stated that he was working with Logan Evans, PMVFC, Chris Merli, and Cheryl Phillips regarding setting up the Paradise Township Fire Station for Election Day for several hours. Konrath questioned whether Paradise Township should make a contribution to the Fire Company for use of the building for elections. Briglia questioned whether Monroe County pays the Fire Company for use of the building for election usage. Gonze questioned whether the Road Crew would be at the Fire House to direct traffic. The Board discussed whether it would be needed for this election.

**Motion:** Briglia moved and seconded by Gonze to authorize the Road Crew to direct traffic at the Fire House for Election Day if contacted by the Election Board that there is a need for it.

**Motion carried 3-0.**

*Spring Clean Up Overtime* - Konrath asked if the overtime for Spring Clean Up was approved. The Board did not recall making the motion to approve the overtime required for Spring Clean Up.

**Motion:** Briglia moved and seconded by Gonze to ratify the overtime for the Road Crew for Spring Clean Up.

**Motion carried 3-0.**

*Roof Reservation Refund* - Briglia stated that there was a question on whether a refund could be given to someone who rented the Roof but cancelled their reservation. Briglia stated that it had always been a policy to refund a rental fee if the reservation was cancelled 30 days prior to the rental date.

### Executive Session

**Motion:** Briglia moved and seconded by Gonze to recess the regular meeting and go into an executive session.

**Motion carried 3-0.**

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**Motion:** Briglia moved and seconded by Gonze to reconvene the regular meeting.

***Motion carried 3-0.***

Solicitor Prevoznik stated that real estate issues were discussed and no decisions were made.

Adjournment

**Motion:** Gonze moved and seconded by Briglia to adjourn the meeting at 7:13 p.m.

***Motion carried 3-0.***

Respectfully submitted,

Tina Transue  
Secretary