



PARADISE TOWNSHIP

MONROE COUNTY, PENNSYLVANIA

SUPERVISORS

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PARADISE TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES JANUARY 18, 2021

Call to Order

Chair Konrath called the meeting to order at 6:02 p.m.

Konrath read the public comment statement *"To meet the requirements established by the Office of Open records for virtual meetings, this meeting shall be audio and video recorded via GoToMeeting.com from the initial announcement of the meeting till its end with the exception of the executive session if any, which shall not be recorded. Ladies and gentlemen, before the Board of Supervisors votes on any matter, the Board will allow for public comment on that particular item. If you wish to be heard at that time, please raise your hand and we will also watch for you on chat, and you will be recognized."*

Roll Call

Officials Present:

Gary Konrath – Chair
Peter Gonze – Vice Chair
Reda Briglia - Supervisor

John C. Prevoznik – Solicitor
Charles Unangst - Engineer
Tina Transue – Secretary

Pledge of Allegiance

Waived

Approval of Minutes

Motion: Briglia moved and seconded by Gonze to approve the January 4, 2021 Board of Supervisors Organizational meeting minutes as presented.

Motion carried 3-0.

Motion: Briglia moved and seconded by Gonze to approve the January 4, 2021 Board of Supervisors regular meeting minutes as presented.

Motion carried 3-0.

Work Session Items

Gonze stated that Steve Dellinger, Hanover Engineering, will prepare an outline of the approach to institute zoning district changes as per the Comprehensive Plan. The outline will include possible rezoning of a part of Route 390.

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Treasurer's Report

Transue read the Treasurer's Report.

Motion: Gonze moved and seconded by Briglia to approve the January 18 Treasurer's Report.

Motion carried 3-0.

Unfinished Business

Clean Up Procedure Proposal/Discuss – The Board discussed the New Procedures Proposal to be implemented for Clean up. Transue stated that she would put together the flyer to explain the new policies and procedures to be included with the Spring Newsletter.

Newsletter/Update – Transue stated that she contacted Gregory Cook from Hometown Press regarding outsourcing the newsletter. Mr. Cook responded that it would take them approximately 7 weeks to complete a newsletter. It was discussed that the 7-week time frame would put the next mailing past the historically used deadline of March 1. Mr. Cook also told Transue that Hometown Press had to make in advertising approximately \$2.00 per newsletter in order to cover their costs to produce the newsletter. Transue was also provided a quote for Hometown's postage and handling of the newsletter which quote was less than the Township's current cost. The Board discussed that the Administrative Secretary would produce the Spring Newsletter and notify Hometown Press that it would be producing the Fall Newsletter.

Motion: Briglia moved and seconded by Gonze to approve Hometown Press producing the 2nd semi-annual (Fall) newsletter.

Motion carried 3-0.

Robert MacDonald's Term/Change Term Length – Konrath stated that at the reorganizational meeting Robert MacDonald was inadvertently appointed to a four year term on the Planning Commission however he is serving out the rest of Joe Greco's term which would be up 1/1/2023.

Motion: Gonze moved and seconded by Konrath to rescind the motion made at the reorganizational meeting to appoint Robert MacDonald to a four year term on Planning Commission.

Motion carried 3-0.

Motion: Briglia moved and seconded by Gonze to appoint Robert MacDonald to serve the remaining two years of Joe Greco's term on Planning Commission.

Motion carried 3-0.

New Business

UGI Detour Letters – Konrath explained that he was contacted by UGI regarding a Pennsylvania Public Utility Commission (PA PUC) mandate that UGI repair/replace pipeline on parts of SR 0314. UGI has made a request to utilize Woodland Road as part of its detour route around the emergency pipeline repair/replacement site in order to do the necessary repairs/replacements.

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Motion: Briglia moved and seconded by Gonze to ratify Konrath's action of signing of a letter on January 5, 2021 giving permission to use Woodland Rd as part of a detour around the road closure of SR 0314 on January 7 and January 8 for UGI's emergency work.

Motion carried 3-0.

Motion: Gonze moved and seconded by Briglia to ratify Konrath's action of signing of a letter on January 12, 2021 giving permission to use Woodland Rd as part of a detour around the road closure of SR 0314 from January 14 until February 7 for UGI's emergency replacement work.

Motion carried 3-0.

Carl Hogan/Engagement Letter – Konrath stated that an engagement letter was received from Carl Hogan of BBD, LLC to conduct the 2020 audit in the amount of \$4500.00. Solicitor Prevoznik stated the Mr. Hogan agreed to use the same management representation letter that was negotiated with Ellen Gndt, CPA last year for the 2019 audit.

Motion: Gonze moved and seconded by Briglia to approve Konrath executing the engagement letter from Carl Hogan of BBD, LLC to conduct the 2020 audit in the amount of \$4500.00.

Motion carried 3-0.

Planning Commission Items

Proposed Amendment to Chapter 58 (Driveways), Chapter 160 (Schedule of Regulated Land Uses), Chapter 123 (Stormwater Mngmt) – The Board discussed the proposed ordinance amendments which were recommended from the Zoning Officer, Shawn McGlynn, to the Planning Commission. The Planning Commission recommended adopting the proposed ordinance amendments to the Board.

Motion: Briglia moved and seconded by Gonze to have Solicitor Prevoznik review the three ordinance amendments recommended for adoption from the Planning Commission to the Board and contact the Planning Commission Solicitor, Tim McManus, for clarification if needed.

Motion carried 3-0.

Reports

Solicitor - Solicitor Prevoznik stated he was still working on the American Legal issue.

Engineer - Mr. Unangst updated the Board on the Devils Hole Rd Culvert Project.

Zoning Officer – The Board reviewed the Zoning Officer's report. The Board agreed to meet with the Zoning Officer at a work session on February 17 at 5:00 p.m. in regards to Conditional Use/Public Hearing procedures and communication gaps with the administrative office.

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PMREMS – Gonze reported that PMREMS end of the year to date revenue figures were almost back to pre-COVID-19 numbers. Gonze also reported that there was an organizational expansion and there are now five managers with varying assignments.

Correspondence/Miscellaneous

Konrath stated that the Barrett Paradise Friendly Library sent the Township a thank you letter for the contribution to their Basket Raffle. The "Dining in Paradise" basket was very well received.

Other Business/Public Comment

Transue stated that she received an email from Dody Frawley today stating that she received two questions from potential bidders on the Red Rock Road Stream Restoration Project. The first question asked what the weight limit was on the bridge on Red Rock Road. Konrath stated that it was a County owned bridge therefore Ms. Frawley would need to contact them for that information. The second question asked if the work hours stated in the construction contract of 7:30 a.m. to 5:00 p.m. could be changed to 7:00 a.m. to 7:00 p.m. The Board discussed the repercussions of changing the hours.

Motion: Gonze moved and seconded by Briglia to keep the bid spec for the work hours for the Red Rock Road Stream Restoration Project at 7:30 a.m. to 5:00 p.m.

Motion carried 3-0.

Transue stated that she received a quote from Ray Price Cars on a 2021 Ford Escape to replace the current Ford Escape used by administration and the road crew. The Board asked Transue to ask for a quote on a 2021 Ford Edge.

Konrath stated that the Board should discuss the Lighting Ordinance recommended by the Planning Commission in an upcoming meeting. Transue stated she would resend the ordinance to the Board.

Adjournment

Motion: Konrath moved and seconded by Briglia to adjourn the meeting at 7:05 p.m.

Motion carried 3-0.

Respectfully submitted,



Tina Transue
Secretary