



PARADISE TOWNSHIP

MONROE COUNTY, PENNSYLVANIA

SUPERVISORS

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PARADISE TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES JANUARY 4, 2021

Call to Order

Chair Konrath called the meeting to order at 5:18 p.m.

Roll Call

Officials Present:

Gary Konrath – Chair
Peter Gonze – Vice Chair
Reda Briglia – Supervisor

John C. Prevoznik – Solicitor
Charles Unangst – Engineer
Tina Transue – Secretary

Approval of Minutes

Motion: Briglia moved and seconded by Gonze to approve the December 21, 2020 Board of Supervisors regular meeting minutes as presented.

Motion carried 3-0.

Unfinished Business

Township Cleanup – The Board discussed possible changes to Cleanup for discussion at the next meeting.

Newsletter – The Board discussed having Hometown Press produce the newsletter. Gonze asked if there was a minimum amount of advertising needed for Hometown to do the newsletter. Transue said she would find out and let the Board know at the next meeting.

New Business

Resolution 02-2021/Secretary Signature Power – Konrath read Resolution 02-2021 that authorizes the Executive Secretary to sign; bonds, bills, notes, receipts, acceptances, endorsements, checks, releases, contracts, applications and other documents with prior approval or subject to ratification by the Board of Supervisors as done in year past.

Motion: Briglia moved and seconded by Gonze to approve Resolution 02-2021 giving Transue signatory powers. A copy is attached to the minutes.

Motion carried 3-0.

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Assistant Open Records Officer/Appoint Ingrid DeWitt – The Board discussed appointing Ingrid DeWitt the Assistant Open Records Officer.

Motion: Gonze moved and seconded by Briglia to appoint Ingrid DeWitt as the Assistant Open Records Officer.

Motion carried 3-0.

2021 Proposed Community Function Dates/Motion to Approve - The Board reviewed the proposed community function dates (See Exhibit 1).

Motion: Briglia moved and seconded by Gonze to approve the proposed 2021 community function dates as submitted.

Motion carried 3-0.

Reports

Roadmaster – Konrath summarized the Roadmaster's report.

Solicitor – Solicitor Prevoznik stated that he nothing further to report.

Engineer – Mr. Unangst stated that he had nothing to report.

EAC – Konrath stated that the EAC was going to meet via GoToMeeting for their Organization Meeting.

PARC – Briglia stated that PARC met in October but they do not meet in November or December typically due to the holidays. PARC is scheduled to meet on the Fourth Thursday of January.

Other Business/Public Comment

Executive Secretary/Treasurer's Salary – The Board discussed Transue's salary for 2021. Gonze explained that each Board member filled out a performance review that Konrath compiled into one report and gave to Transue. Konrath proposed increasing Transue's 2021 yearly salary to \$60,500.00.

Motion: Konrath moved and seconded by Gonze to increase Transue's 2021 salary to \$60,500.00.

Motion carried 3-0.

Solicitor Prevoznik stated that there have been several miscommunications between departments regarding Conditional Use/Public Hearings. Solicitor Prevoznik stated the previous zoning officer handled several tasks that are now not being handled. The Board discussed how to move forward in closing the gaps that have come to light. The Board discussed holding a work session with Shawn and Jen McGlynn, Tina Transue, and Ingrid DeWitt to decide on the best steps forward to close the gaps. Gonze stated that he would have a conversation with Shawn and Jen McGlynn prior to the Work Session to make them aware of issues. Mr. Unangst stated that Planning Commission applications have been coming into the Township in separate parts and sent to the Planning Commission as incomplete. Transue asked for a list of items that could be used as a checklist of what should be collected to make an application complete before sending it to the Planning Commission. Briglia suggested using the white board to keep track of tasks to be

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completed so that it is public to all involved and would be an easy way to stay on top of the progression of each submission.

Motion: Gonze moved and seconded by Konrath to recess the regular meeting at 5:58 p.m.

Motion carried 3-0.

Motion: Konrath moved and seconded by Briglia to reconvene the regular meeting at 6:29 p.m.

Motion carried 3-0.

Public Hearing

Motion: Konrath moved and seconded by Briglia to recess the regular meeting and open the Conditional Use Hearing at 6:30 p.m.

Motion carried 3-0.

Solicitor Prevoznik stated the purpose of the Conditional Use Hearing is for a Conditional Use Application by Amanda & Zachary Foehr and Pocono Towing, Inc. to utilize property currently owned by Daniel W. Costanzo and Jayne R. Costanzo located in a B-1 zoning district bearing tax map # 11/5/1/40-2, which property is located at PA SR 191 in Paradise Township, 6183/6185 Route 191, Monroe County, PA in whole or in part as a towing/auto repair shop which is currently being utilized as a daycare, retail and storage warehouse. The Conditional Use Application was filed pursuant to Chapter 160-10, Chapter 160-11.A5, Chapter 160-12A5, Zoning Schedule 1 – Regulations Governing the Use of Land. The application proposed the following summary of products and services: medium-duty towing and recovery; light-duty towing and roadside services; emergency roadside services for autos, vans, SUVs, light trucks, motor homes; jump-starts; fuel delivery; lockouts; standard vehicle tire changes; local and long distance towing; roadside services for trucks; passenger vehicle safety inspections; medium and heavy truck safety inspections. Solicitor Prevoznik stated that the hearing was advertised on December 23 and December 28, 2020. Solicitor Prevoznik submitted the following Exhibits:

T-1 – Conditional Use Application submitted by Amanda and Zachary Foehr and Pocono Towing, Inc.

T-2 – Ad copy of the public notice ran on December 28, 2020.

T-3 – Ad copy of the public notice ran on December 23, 2020.

T-4 – Certification of Posting by Shawn McGlynn, Paradise Township Zoning Officer.

T-5 – Public Notice.

T-6 – Sign-in Sheet.

T-7 – Waiver and Extension of Time to Conduct the Second Conditional Use Hearing.

Amanda Foehr and Zachary Foehr were both present. Ms. Foehr stated that they were asking for a continuance of the Conditional Use Hearing. Ms. Foehr stated that Pocono Towing, Inc., an S Corporation, was the applicant for the Conditional Use and not Amanda or Zachary Foehr. Ms. Foehr submitted the application on behalf of Pocono Towing, Inc. as the President and CEO of the corporation. Ms. Foehr stated that Pocono Towing, Inc. has an agreement of sale for the property owned by Daniel W. Costanzo and Jayne R.

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Costanzo. At this time, the agreement of sale expired on December 31, 2020; however, it is Ms. Foehr's belief that the Costanzo's will extend the agreement of sale, and she will drop it off the Township as soon as both parties have signed it. Ms. Foehr submitted the agreement of sale as an Exhibit:

A-1 - Agreement of Sale for the property located at 6183/6185 Route 191, Cresco, PA between Daniel W. Costanzo with Jayne R. Costanzo and Zachary Foehr with Amanda Foehr.

Ms. Foehr stated it was their intention to ask for a continuation of the Conditional Use Hearing until March 15, 2021 at which time they will present to the Board evidence that they are buyers under current agreement of sale and that they did have standing when they filed the Conditional Use Application for the property located at 6183/6185 Route 191, Cresco, PA.

Motion: Gonze moved and seconded by Briglia to move the Exhibits into record.

Motion carried 3-0.

Motion: Gonze moved and seconded by Briglia to accept the request to continue the Conditional Use Hearing until March 15, 2021 at 6:30 p.m.

Motion carried 3-0.

Motion: Gonze moved and seconded by Konrath to continue the Conditional Use Hearing until March 15, 2021 at 6:30 p.m.

Motion carried 3-0.

Motion: Gonze moved and seconded by Briglia to reconvene the regular meeting.

Motion carried 3-0.

Motion: Gonze moved and seconded by Briglia to accept the waiver and extension of time to conduct a second hearing for the conditional use request for Pocono Towing, Inc.

Motion carried 3-0.

Adjournment

Motion: Briglia moved and seconded by Konrath to adjourn the meeting at 6:47 p.m.

Motion carried 3-0.

Respectfully submitted,



Tina Transue
Secretary